

**Downtown Business Improvement District (DBID)
Draft of Meeting Minutes
April 19, 2007**

Attendees: Curtis Christensen, Christian Christensen, Buster Brown, Brenda Dooley, Bridget Hadley, Bernard in den Bosch, Dee Dee Spetman, Paula Steenson, Mark Swanson, John Yochum, Valeria Abbott

Recorded By: Vicki Quaites-Ferris & Susan Tvrdy

| Topic | Discussion | Action |
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| Meeting called to order | <ul style="list-style-type: none"> ▪ Meeting called to order at 8:30 am. | |
| Approval of Minutes | <ul style="list-style-type: none"> ▪ Quorum was present. March meeting minutes and the agenda was approved. | |
| Old Business | | |
| Election Mailing | <ul style="list-style-type: none"> ▪ Vicki Quaites-Ferris presented the status of the election mailing. The ballots will be sent out on May 9th. ▪ Each resident will receive an instruction page, three ballots, and a map of the District. Voters have until May 31st to return the ballots to the City Clerk's office. ▪ If there are questions regarding the voting procedure, contact information will be provided on the instruction page. ▪ Ballots will be sent to addresses provided by a county assessors list of property owners and an OPPD list of addresses that pay utility bills within the bounds of the District. A voter registration list was not used because it lists individuals, and in this election there is only one vote per address. ▪ If a person does not receive ballots, they are encouraged to contact the City Clerk's office to obtain one. | Candidates and board members need to continue to remind voters to send in the ballots once they are mailed out. |
| Ballots | <ul style="list-style-type: none"> ▪ Vicki Quaites-Ferris presented a sample of what the ballots will look like. Final drafts of the ballots and instruction page will be presented at the candidate information session on April 25th. ▪ In order to maintain the integrity of the election, voters will sign the outside of their sealed envelope that contains the voted ballots. Ballots will also have serial numbers to prevent duplication. ▪ Business tenant ballots will include the name of the business they represent. | |
| New Business | | |
| Candidate Information Session | <ul style="list-style-type: none"> ▪ On April 25 at 5:30 pm in the Jesse Lowe Conference Room, a candidate information session will be held. ▪ Curtis Christensen will host the session and its purpose will be to answer questions and provide more detailed information regarding the DID election for candidates. ▪ Paula Steenson emphasized the importance of making clear that the DID Board will be an active board and candidates should be well aware of the commitment. ▪ It is important that candidates be well informed about the | Signs will need to be placed in the outside of the Civic Center to direct persons on how to get in to the meeting. |

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| | election since constituents will likely be contacting them with questions. | |
| Public Forum | <ul style="list-style-type: none"> ▪ A tentative date for the Public Forum was set. May 19th at 1:00 pm appears to be the most convenient time. ▪ This forum will provide an opportunity for voters to interact with candidates and hear why they want to serve on the board. ▪ Mark Swanson suggested that a separate forum be held for residents since many candidates are running in that category. Mark Swanson will take charge of setting up that session. ▪ Candidates that cannot attend the session will be able to provide position statements to be handed out to voters. | Contact the library at a potential venue for the forum. |
| Public Comment | <ul style="list-style-type: none"> ▪ There was clarification over the make up of the Board at the request of a candidate. It will consist of five residents, five business tenants, and eight property owners (two from each ward). ▪ BID Board Members were commended by Dave Johnson, (DID candidate) for allowing renters to be elected to the DID Board. | |
| Next Meeting | May 24, 2007 8:30 am Jesse Lowe, Omaha/Douglas Civic Center | |